



Universidad de

**los Andes** > **RELACIONES  
INTERNACIONALES**

## Experiential Learning Program – Placement Offer

<b>Program</b>	Experiential Learning Program University: Universidad de los Andes, Location: Santiago, Chile
<b>Assignment description:</b>	<p>Student Coordinator (International Relations Department)</p> <p><b>Projects include:</b></p> <ul style="list-style-type: none"><li>- Student coordinator and participant in GO UANDES international programs.</li><li>- Support Program and Orientation Week for International Students coming for one semester.</li><li>- Help the International Office to develop possible material in English and to update our website in English for the Outgoing area.</li><li>- Promote study abroad in semester long opportunities or short-term programs of the Office of International Relations through videos for students and through interviews and focus groups with students and Alumni.</li><li>- Online research for short-term programs abroad and organize offer for students.</li><li>- Administrative assistance for Outgoing/Incoming students which includes processing applications and transcripts.</li><li>- Organize events that promote and stimulate internationalization in the University, like the International Fair.</li><li>- Support tailor-made and Faculty-led programs that are part of the special programs unit.</li></ul>
<b>Dates:</b>	
<b>Location:</b>	Central Building, University campus, Universidad de los Andes, Santiago, Chile.
<b>Facilities:</b>	The student will have his own desk but must bring a notebook along as we cannot provide one. Printing and WiFi are provided.
<b>Hours per week:</b>	25-30 hours per week



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<b>Program Details:</b>	<p>Program includes:</p> <ul style="list-style-type: none"><li>- Enrollment in a short-term Spanish Language course</li><li>- Student ID to access all the facilities on campus</li><li>- Internship supervisor</li><li>- Homestay with Chilean Family</li><li>2 Meals per day</li><li>- Airport pickup upon arrival</li><li>- Fluent English/Spanish on-site support</li><li>- The opportunity to participate in different cultural workshops and sports activities offered by the UANDES Students Life Department. The student can choose from a wide variety of options such as soccer, tennis, salsa, photography and flamenco.</li><li>– Wi-Fi on Campus</li><li>– Cultural Trips and Off-campus Visits</li></ul>
<b>Credits:</b>	*See Global Education Office brochure page
<b>Program Costs:</b>	*See Global Education Office brochure page
<b>Visa requirements:</b>	As the program has a duration of eight weeks, no student visa is required. If any student needs an invitation letter for a tourist visa, UANDES can provide it. It is the responsibility of the student to request this letter.
<b>Experiential Learning supervisor:</b>	Contact: Jesse Smith Incoming Students Coordinator jsmith@uandes.cl (56-2) 2618 1489