

PETITION FOR CREDIT FOR OXFORD SEMESTER EXPERIENCE

FOR MASON STUDENTS ONLY

<input type="checkbox"/> Oxford Semester Undergraduate Program	<input type="checkbox"/> Oxford Semester Graduate Program	
<input type="checkbox"/> Initial Petition	<input type="checkbox"/> Amendment	<input type="checkbox"/> Retro-active Petition

G# : _____ Name: _____
Last First M.I.

Permanent Address: _____
Street City State Zip

Cell Phone Number: _____ Home Phone Number: _____

Mason E-mail Address: _____

ACADEMIC INFORMATION

Your classification (circle one): SO JR SR GR Is this your last semester at Mason? ___ Yes ___ No
Mason NON-Degree students are not eligible for transfer credit.

Major: _____ Minor (If applicable): _____

Who is your Academic Advisor? _____

Total number of credits you have earned (see earned hours on Patriot Web Transcript): _____
Note: This number should include transfer credit.

Your Cumulative GPA: _____ Your Major GPA: _____

Are you currently on academic probation or warning? ___ Yes ___ No
Have you ever been on academic probation or warning? ___ Yes ___ No -- If yes, when? _____

STUDY ABROAD DATE INFORMATION

1. Program Dates: From _____ To _____

2. When do you expect to return to Mason? _____
Semester/Year

FINANCIAL AID INFORMATION

Are you currently eligible for Financial Aid? ___ Yes ___ No
If yes, you must contact the Financial Aid Office immediately.
Do you plan to use Financial Aid for this program? ___ Yes ___ No
If yes, you must review the "Estimated Cost of Attendance" sheet and complete a Financial Aid Profile form with the Financial Aid Office.

STUDENT

YOU MUST RECEIVE APPROVALS FOR ALL TUTORIAL TOPICS (2 FIRST CHOICES & 2 ALTERNATE CHOICES for each term). Please note that in each term you may be enrolled in ANY two of your four choices (you are not guaranteed your first two choices). Tutorials must be approved by the Mason department responsible for teaching that discipline (offers the Mason course equivalent.) When seeking departmental approval you must attach a copy of your tutorial descriptions for review. These descriptions are to be submitted to Mason Study Abroad with this completed form.

DEPARTMENTAL ADVISOR

In signing this form you are approving resident credit for the tutorials listed. Tutorials are developed based on attached tutorial descriptions which should meet requirements for the George Mason University courses selected. Only approve courses offered in your department. Tutorials are worth **6 credits each for undergraduate students** and **3 semester credits each for graduate students**. Undergraduate students list two Mason equivalent courses per tutorial, graduate students list one.

TUTORIAL APPROVALS

Tutorials Listed: P = Primary or A = Alternative	Tutorial Title Tutorial Descriptions must be attached.	Mason Equivalent (Subject/Number) Departmental elective credit (e.g., COMM 3- -) cannot be used	Number of Mason Credits	Mason Departmental Approval The Mason equivalent (e.g., COMM, HIST) must be approved by the academic unit that offers the course (e.g., Communication, History).

Academic Director Course (3 credits): _____

Total Credit Hours: 15

- There is an additional tuition charge for students enrolling in more than 16 credits.
- Enrollment in more than 18 credits requires a credit overload course approval form signed by your dean.

PLEASE READ THE FOLLOWING VERY CAREFULLY AND SIGN BELOW

I understand the following:

- *I must have completed at least 45 total credits prior to departure to participate in a Mason semester or year- long study abroad program.*
- *Grades earned on the Oxford Honors Program are resident credit and factor into my GPA.*
- *If I decide NOT to go on the study abroad program I must notify the Global Education Office and Mason’s Office of the University Registrar immediately.*
- *Studying abroad in the final semester of my senior year could delay my graduation.*
- *Failure to follow the steps mentioned above may jeopardize my ability to be registered for study abroad.*

Student’s Signature: _____ Date: _____

STUDY ABROAD APPROVAL (Please get signatures in the order listed!)

1) YOUR MAJOR ADVISOR: _____ Date: _____
 (Minor Advisor can sign here if all courses will apply to the minor.)

2) GLOBAL EDUCATION OFFICE PROGRAM ADMINISTRATOR:
 _____ Printed Name
 _____ Signature _____ Phone _____ Date: _____

3) DEAN OR ASSOCIATE DEAN OF YOUR COLLEGE: _____ Date: _____