How to apply for a MasonGEO program

For Mason Users

1. From <u>masonabroad.gmu.edu</u> find a program you'd like to apply for and click the "Apply Now" button on the program homepage.



2. Choose "I have a G# username and password" and click "Submit."



3. Log in with your Mason NetID and password.



4. You will provide additional information on this page in order to complete your profile. Please provide us with your home address and the information for at least one emergency contact. Make sure you click "Update" at the bottom.

Required Information	
Country of Citizenshin**	Additional Addresses
Person holds a passport for this country.	
- select -	Emergency Contact
	City:
Residency**	
Choose Oper	State (If international address type ER for Foreign Residency):
	save (in international address, type in ter i vereign reasonicy).
Additional Information	Zip Code (or Postal Code):
Preferred Name	
	Select One:
	Province:
* Not editable	
** Required	Phone:
Required Addresses	
	Fax:
ome Address	
ddress:	Mobile:
	Encoder and the second s
	Addressee Name:
	Addressee Relationshin:
lity:	
	Second Emergency Contact
Province:	City:
rate (if international address, type FK for Foreign Residency):	State (If international address, type FR for Foreign Residency):
Zip Code (or Postal Code):	
	Zip Code (or Postal Code):
country:	Country:
Select One:	Select One:
/hone:	Province:
tobile:	Phone:
	Mobile:
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5. You will be redirected to your applicant homepage. Click the name of your program to enter your application.

Update

Your Home Page :	Hachel I. Spence - App	blicant Home Page Search Programs
This is your homepage and it provid name of the program under the 'app Warning: you will no longer be able to	es you an overview of your application activit lications filed' column. to access an application after its 'deadline dat	y. In order to complete or see the details of an application, you need to click on the $$\times$$ re ⁴ and any further changes need to be handled by a staff member.
Applications		Profile
Summer, 2018		
Internship Placements in (Summer) (ID 29574 pot ranked)	Deadline: 03/04/2018 Withdraw Itinerary: Berlin, Germany (Europe) 06/03/2018 07/28/2018	

Application Preview*

Program:	Intercultural Communication for Organizational Contexts in Paris
Term/Year:	Winter Break,
Deadline:	10/15/
Dates:	01/01/

Application Instructions

Thank you for starting your MasonAbroad Application!

In order for your application to be considered complete and for you to be accepted into the program you must submit all required items^{*}, including an application fee. If you meet the eligibility requirements, you will be accepted as a participant when all required items are completed. There are a maximum number of spaces available for each program. Participants are accepted on a first-come, first-served basis.

"Exception: The Intent to Use Financial Aid Form must be submitted by the deposit deadline. Your application will be considered complete without this form.

If you do not have a Mason GPA available (i.e. are a first-semester freshman or transfer student) you will be asked to complete an Academic Progress report to verify your academic standing. This will need to be completed around midterms.

Application Deadline: All pre-decision items must be completed by this date to be considered for acceptance. You will receive notification of your acceptance decision electronically; your Program Officer will change your status to *Accepted*. At this time you will be asked to confirm your intent to participate by clicking the "Commit" button. Once you commit, your status will change to *Committed*, *Pending Items*. Additional items must be completed before you go abroad.

The payment of your deposit confirms your space as a participant in the program. If you plan to use Financial Aid to fund your study abroad program you must meet with your Financial Aid Counselor and notify your Program Officer. Additional paperwork is required.

Note: hard-copy materials and some payments do not check-off automatically in the system. Please allow up to a week for processing.

If you have any questions please contact your Program Officer.

Application Questionnaire(s) Click the following to view and complete the following online questionnaire(s). You may begin a questionnaire and save it for later completion, but note that you must click Submit in order for the questionnaire to be logged as complete and ready for review. Items to Submit Received Course Selection: Intercultural Communication for Organizational Contexts in Paris □ Passport Status □

Material Submissions

Click the following to view instructions and/or printable forms which require the physical submission of materials.		
Items to Submit	Received	
Application Fee (Mason)		
Intent to Use Financial Aid Form (Winter Break Programs)		

Signature Documents

Click the following to view and digitally sign important documents to indicate your agreement and understanding.

Items to Submit	Received
Acknowledgement of Risk and Medical Consent	
Pre-Departure Orientation: Winter & Spring (cp)	

Itinerary

The following is the current itinerary for your program. Please follow any instructions displayed to provide the information required to complete it.

Paris, France (Europe)

Start Date: 01/01/2018 End Date: 01/18/2018

* Provided for information only. Additional application instructions and materials may apply to specific programs.